

CITY AND COUNTY OF SWANSEA

NOTICE OF MEETING

You are invited to attend a Meeting of the

BUSINESS & ADMINISTRATION CABINET ADVISORY COMMITTEE

At: Committee Room 2, Civic Centre, Swansea

On: Wednesday, 12 November 2014

Time: 11.00 am

AGENDA

	Page No.
1 Apologies for Absence.	
2 Disclosures of Personal and Prejudicial Interests.	1 - 2
3 Minutes. To approve the Minutes of the meeting of the Business and Administration Cabinet Advisory Committee held on 30 September 2014.	3
4 Terms of Reference (For Information).	4
5 Discussion regarding Work Programme for the remainder of the Municipal Year(verbal).	
6 Date and Time of Future Meetings.	



Patrick Arran
Head of Legal, Democratic Services & Procurement
3 November 2014

Contact: Jane Tinker 636820

BUSINESS AND ADMINISTRATION CABINET ADVISORY COMMITTEE

Labour Councillors: 9

J E Burtonshaw	C Thomas
J A Hale (Vice Chair)	D W W Thomas (Chair)
B Hopkins	L V Walton
G Owens	T M White
P B Smith	

Liberal Democrat Councillors: 2

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Independent Councillor: 1

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Conservative Councillor: 1

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Officers:

Jack Straw	Chief Executive
Phil Roberts	Director of Place
Dean Taylor	Director of Corporate Services
Chris Sivers	Director of People
Mike Hawes	Head of Financial Services
Steve Rees	Head of HR & OD
Sarah Caulkin	Head of Information and Business Change
Richard Rowlands	Business Performance Manager
Lee Wenham	Head of Marketing, Communications & Scrutiny
Patrick Arran	Head of Legal, Democratic Services & Procurement
Huw Evans	Head of Democratic Services
Democratic Services	
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